



FUNCTIONAL ANNEX F  
FEDERAL RESPONSE COORDINATION

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Primary Agency: Office of Civil Defense (OCD)  
Office of the Governor

Supporting Organization: GovGuam Wide

*I. Introduction*

A. Purpose

Functional Annex F — This function deals with the efforts by Federal agencies, primarily the Federal Emergency Management Agency (FEMA) to take a variety of actions to assist the Government of Guam in responding to and recovering from a major disaster.

B. Scope

The Procedures and Actions provided by Functional Annex F include, but are not limited to:

1. Prompt and effective coordination of response efforts with the Federal Response Team.

*II. Policies*

A. All issues of policy, coordination of operations and the direction and control of preparation and response efforts will rest with the State Coordinating Officer (SCO). All Response Agencies will, by their activation, coordinate activities within the structure and organization of the Operations Section.

B. Executive Order No. 91-09

*III. Concept of Operations*

A. General

The Office of Civil Defense (OCD), once the EOC has been activated, has the lead responsibility of coordinating response activities with FEMA. The EOC Director will coordinate all emergency information and incident reports with the FEMA Region IX Pacific Area and Regional Offices. Until deployment of the Federal Emergency Response Team (ERT) the EOC Information and Planning Section will provide information on actions taken

in preparation for/or response to the event, response resources used and materials and supplies shortfalls.

#### B. Organization

The organization of the EOC has been established similar to that of the Disaster Field Office (DFO) to facilitate response needs and actions, Request for Federal Assistance, and restoration of the damaged Infrastructure.

#### C. Response Actions

Upon declaration of a Federal Disaster by the President and arrival of the ERT, the Governor will identify a State Coordinating Officer (SCO) who will, with the assistance of the Director of the EOC, coordinate emergency needs, Requests for Federal Assistance (RFA) and response priorities with the Federal Response Team.

It is critical in the response effort for the ERT, Emergency Support Functions, to coordinate all activities with the appropriate RAC. To facilitate the communication and coordination of agencies the organization of the RAC at the EOC mirrors the ERT in that response functions have been combined into three sections to meet the Emergency, Human and Infrastructure response and recovery needs.

### *IV. Responsibilities*

The Administrator, Office of Civil Defense (ODC), will be responsible for the maintenance and revision of this annex. ODC will review and exercise this annex on a bi-annual basis.

#### A. Primary Agency

1. State Coordinating Officer (SCO)
  - a. The primary point of contact identifying and coordinating with the Federal Coordinating Officer (FCO) all response and recovery activities.
2. Governors Authorized Representative (GAR)
  - a. The individual responsible to execute on behalf of the Government of Guam all necessary documents and financial actions related to response and recovery operations. The GAR along with the SCO will be responsible for evaluating and authorizing all requests for disaster assistance. The GAR shall certify all applications for individual and public assistance and be accountable for financial capability of the government of Guam to meet its share of disaster related expenses.

3. Director of the EOC
  - a. Manages the operations of the EOC until it is deactivated. The EOC Director will coordinate all activities with the SCO and remain responsible for the assignment of response actions and tasks to the RAC and certification of all Requests for Assistance.

B. Support Agencies

1. Response Activity Coordinator (RAC)
  - a. Until deactivated, will coordinate all response operations identified by the EOC Director and the SCO with their federal agency counterparts in the ERT.
2. Guam Legislature
  - a. It is the responsibility of the Guam Legislature to uphold the authorization and mandate of the Response Agencies and the financial requirements necessary to assure the Government of Guam can meet its share of disaster related expenses.

V. *Appendices*

- A. EOC Organization Chart
- B. RAC/ERT Coordination
- C. RFA
- D. Response Push Package

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